

Post: Refuse Driver/Labourer

- Salary/Grade: Grade 7 – £21,074 to £23,111 per annum
- Fixed Term/Perm/Temp/Casual: Permanent
- Hours: 37 hours per week
- Location: Various Council establishments
- Closing Date: 22nd February 2019
- Interview Date: To be confirmed

Job Details and Requirements

A vacancy has arisen in the Council's Streetscene Team for a Refuse Driver/ Labourer within the Refuse and Cleansing section, working 37 hours per week.

The role involves working in the Council's Refuse and Cleansing service primarily undertaking the collection of waste from household and commercial properties.

Successful applicants should possess and demonstrate experience in:

- Knowledge and experience of undertaking the collection of waste from household and commercial properties.
- Experience in the operation of industrial refuse container, lifting equipment.
- Ability to sustain high levels of physical output over prolonged periods.
- Full clean Driving Licence with licence category groups B, B+E, C and/or C+E).
- Knowledge and experience of driving Refuse Collection and light commercial vehicles.
- Experience of team working.
- Experience of working to pre-targeted work schedules and to tight deadlines.

The successful applicants will be required to operate primarily from depot facilities in Eckington and Doe Lea, but must be prepared to work at any operating facility as required

Contact Details

For an informal chat regarding this vacancy please contact:

Darren Mitchell, Joint Street Scene & Waste Services Manager on (01246) 217285.

Application Pack

If you are interested in this post please go to the Jobs page on the NEDDC website.

Our preferred method of application is online and **CV's will not be accepted**.

Alternatively, if you do not have access to the internet, you can:

- Telephone the NEDDC Contact Centre on 01246 217640
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

We are striving for diversity and welcome applications from all sections of the community.

JOB DESCRIPTION

Job title	Refuse Driver Labourer
Reports to	Refuse & Cleansing Supervisor
Direct reports	Refuse & Cleansing Supervisor
Grade	Grade 7
Salary range	Scale Point 22 to 25

Job purpose

To drive and to be responsible for refuse vehicle as requested on an occasional basis in the absence of the Chargehand Driver and to remove domestic/trade refuse from houses, shops, schools and other domestic or commercial establishments.

Duties and Responsibilities

1. Collecting and loading refuse contained in plastic sacks, wheeled containers, dustbins, and any other container, as directed.
2. Assisting vehicle driver in safe manoeuvring of the vehicle when requested on the round and at the disposal tip.
3. Distribution of plastic sacks and other refuse collection containers.
4. Driving and being responsible for the vehicle on an occasional basis.
5. Routine maintenance as directed, including oil and water checks.
6. Visual inspection of the vehicle and reporting faults to the Cleansing Supervisor.
7. The operation of power mechanism and the safe tipping of refuse at disposal sites.
8. Transporting refuse collection crew.
9. When not driving, assisting with loading of the vehicle.
10. To attend any relevant training courses and updating events as required.
11. To develop and foster positive professional relationships with colleagues and external contacts.

Physical requirements

Ability to sustain high levels of physical output and performance over prolonged periods

Corporate Duties and Responsibilities

To familiarise yourself with the principles of, and key Council documents and policies relating to:

- Health and Safety at Work.
- Equality and Diversity.
- Data Protection (Employees must at all times abide by the principles of the Data Protection Act 1998 and guidance provided by the Council in the form of policies and procedures).
- Customer Service.
- Community Safety (Section 17 of the Crime and Disorder Act requires the Authority and individual employees to consider how community safety can be improved when the functions of the Authority are exercised).
- Safeguarding Vulnerable Adults
- Child Protection Policy.
- Risk Management.
- To adhere to Council standards of behaviour and Code of Conduct.

In the event of a declaration of a civil emergency or business continuity event you will be expected to undertake appropriate duties as directed by your line manager these may include working outside the normal working time parameters.

This job description sets out a summary of the key features of the role. It is not intended to be exhaustive and will be subject to review (on an annual basis).

Any other duties commensurate with the grade as determined by management

Any job description provided to you by the Council will not form part of your contract of employment.

Approved by:	<i>Darren Mitchell</i>
Date approved:	<i>17.05.2017</i>
Reviewed:	

PERSON SPECIFICATION

Post: Refuse Driver Labourer
Directorate: Operations
Service Area / Team: Streetscene
Base: Various Council operational depots/establishments

Personal Skills/ Characteristics	Essential	Desirable	Method of Assessment (List Code Below)	Shortlisting Criteria (Tick below)
<u>1. Experience</u>				
1.1 Experience in driving of refuse collection vehicles in urban and rural environments.	√		AF&CQ	√
1.2 Refuse Collection (LGV) and light commercial vehicles including their routine daily maintenance, checks and default reporting.	√		AF&CQ	√
1.3 Working to fixed work schedules and tight deadlines.	√		AF&CQ	√
1.4 Collecting domestic household and commercial waste from urban and rural locations.	√		AF&CQ	√
1.5 Team working environment.	√		AF&CQ	√
1.6 Controlled waste and associated safe systems of working.	√		AF&CQ	√
1.7 Performance work schemes.		√	AF&CQ	
<u>2. Qualifications and Training</u>				
2.1 Valid Full Driving Licence (Category C)	√		AF&I	√
2.2 NVQ2 in Environmental Maintenance (Refuse Collection).		√	AF&I	
2.3 Certificate of competence and/or training in refuse collection.		√	AF&I	

Personal Skills/ Characteristics	Essential	Desirable	Method of Assessment (List Code Below)	Shortlisting Criteria (Tick below)
<u>3. Special Skills and Knowledge</u>				
3.1 Ability to understand and work with Pre-programmed Schedules.	√		AF&I	√
3.2 The operation of power lifting mechanisms and safe tipping of refuse at disposal sites.	√		AF&I	√
3.3 Assisting vehicle drivers in safe manoeuvring of vehicles when requested on the collection round and at the disposal tip.	√		AF&I	√
3.4 Ability to sustain high levels of physical output over prolonged periods.			AF&I	√
3.5 Undertaking the collection of waste from domestic and commercial properties.	√		AF&I	√
3.6 Health and Safety systems, including when working on or adjacent to highways.	√		AF&I	√
3.7 Refuse Collection (LGV) and light commercial vehicles and their routine daily maintenance and checks.	√		AF&I	√
3.8 Operation of industrial refuse container, lifting equipment.	√		AF&I	√
3.9 Environmental Protection Act 1990 (Code of Practice for Refuse and Litter)	√	√	AF&I	
<u>4. Personal Qualities</u>				
4.1 Commitment to equalities and a good understanding of its relevance to this post.	√		AF&I	√
4.2 Commitment to customer care and an understanding of its relevance to this post.	√		AF&I	√

Equality Act 2010

The ways in which a disabled person meets the criteria for a post must be assessed as they would be after any reasonable adjustments required had been made.

In accordance with the Equality Act, candidates will be asked if they have any specific requirements relating to the selection process

Specification completed by Darren Mitchell
Designation Joint Streetscene and Waste Services Manager
Date 16th May 2018

Key

AF = Application Form
CQ = Certificate of Qualification
I = Interview
R = References